

Admissions Checklist

Student Name:

Hello! We're so glad you're interested in applying to The School of Architecture. This checklist is your guide to applying at our school to help you understand what is required of you and what you can expect from us.

Please send all Application Materials to the Director of Admissions, Shelby Hamet, at shamet@tsoa.edu

1. Applying to TSOA: Required Materials

- TSOA Application ([M. Arch](#), [M.S. Arch](#))
- Resume/CV
- Personal Statement
- Official Transcripts
- Portfolio
- 3 Letters of Recommendation
- \$50 Application Fee ([pay here](#))

2. Applying for Scholarships

TSOA offers scholarships to deserving students for both need and merit. If you are interested in applying for scholarships through our school, please submit the following with your Academic application:

- [General Scholarship Application](#)
- Student Aid Report from FAFSA (only if applying for need-based scholarship)

3. Student Interview

Once the Admissions Committee has reviewed your application, they will determine whether or not to interview you for the program. If you are asked to interview, you will have 5 days to accept and schedule your interview. Interviews are either in person or over a video conference platform such as Zoom or Google Meet. You will interview with our President, Chris Lasch, Dean, Stephanie Lin, Core Faculty member, Matthew Trzebiatowski, and the Director of Admissions.

4. Acceptance into the program

After your interview, the Admissions Committee will let you know of their decision to admit, reject, or suggest a deferred enrollment within 5 days of your interview.

5. Scholarship award

The Scholarship Committee meets during the enrollment period to review scholarship applications. Once a decision has been reached to determine scholarship allocation for that enrollment period, Award Letters will be sent to candidates. Candidates may accept or decline the scholarship provided by TSOA.

6. Financial Aid

If you are interested in receiving Financial Aid through student loans, you will be connected with our Financial Aid Rep, Hayden Wagar of Third Coast Higher Education. Hayden will provide you with a Financial Aid Letter detailing Scholarship amounts (if applicable) and Student loans you may take advantage of to finance your education at TSOA.

Please note—to receive this Letter, you must first have completed your FAFSA.

If you have any questions, or would like to learn more about your financial aid options, we will arrange a meeting or call between you and Hayden.

7. Enrollment Agreement

Your Enrollment Agreement with TSOA is your contract with us to say: yes, you have made the decision to study with us. Upon receipt of the Agreement, you will have 10 days to return it to us. \$1,000 tuition deposit is expected upon return of the Enrollment Agreement (please contact Shelby if special arrangements need to be made).

- Enrollment Agreement
- \$1,000 Tuition Deposit (non-refundable)

Any questions?? Email Shelby at shamet@tsoa.edu or call at (480)750-4475.